**The IRM Academic Advisory Committee Meeting**

**17 November 2011**

**Building 22, Room 133**

**Minutes of the IRM Academic Advisory Committee**

**Members Present:**

Mr. Jason Ball (Information Resource Management)

Dr. Tamara Dinev (College of Business)

Dr. Eric Freedman (Dorothy F. Schmidt College of Arts and Letters)

Dr. Keith Jakee (Harriet L. Wilkes Honors College)

Dr. Hari Kalva (College of Engineering)

Ms. Amy Kornblau (FAU Libraries)

**Members Absent:**

Dr. Ray Amirault (College of Education)

Mr. James Fowlkes (Center for eLearning)

Dr. Morton Levitt (Charles E. Schmidt College of Medicine)

Dr. Warner Miller (Charles E. Schmidt College of Science)

Dr. Anne Vitale (Christine E. Lynn College of Nursing)

**Others Present:**

Ms. Christine Andreasen (Information Resource Management)

Ms. Elise Angiolillo (Information Resource Management)

Mr. Mehran Basiratmand (Information Resource Management)

Dr. Alberto Fernández (Information Resource Management)

Dr. Peggy Golden (College of Business)

Ms. Joanne Julia (Information Resource Management)

Ms. Catherine Sullivan (St. Pius X High School)

**Summary of Actions Taken at This Meeting:**

* Approved the minutes of the September 2011 meeting.
* Agreed that Committee members would poll their respective departments to determine if the Committee will support a Tech Fee proposal to fund the antiplagiarism tool Turnitin to replace SafeAssign.
* Dr. Munro will check on the status of the FSU study of Turnitin and SafeAssign.
* Mr. Basiratmand will check with the FAU police about the possibility of applying online for campus parking decals for guests and emailing pdfs of parking decals directly to those who require them.

**Detailed Minutes:**

1. **Call to Order and Welcome**

Mr. Ball welcomed new Committee member Dr. Hari Kalva.

1. **Highlights of IRM Status Reports for October–November 2011**

Mr. Ball summarized highlights of the IRM status reports from the time of the last Committee meeting in September to date [there was no October 2011 meeting].

* **Degree Audit (DARS) —**A graphical version of DARS is in the testing stages and should be ready for launch in early 2012 for three or four select colleges.
* **Issues with Student Registration—**Banner replacement hardware arrived later than expected and has not yet been installed. The volume of registrations the first two nights of advanced registration made the user experience extremely slow. The plan for the remainder of the registration period is to allow only a small number of students to log in simultaneously, then incrementally increase that number. Discussions are under way about how to improve the situation for Spring 2012 registration. IRM would prefer that access to registration be staggered to avoid system overload.
* **Waitlist Functionality —** Banner Waitlist has been successfully implemented.
* **Blackboard Issues:** FAU has experienced considerable quality control problems with Blackboard this semester. Blackboard has apologized for its lack of quality control. There have been approximately twelve 15- to 30-minute outages this term during peak hours of operation, but only one exam was affected. Poorly designed code and poorly constructed procedures appear to be the major reasons for problems. The IRM Blackboard team response has been great.
* **Echo 360 Lecture Capture —** Two lecture recordings were lost because the microphone was muted. Measures are under way to address reliability and equipment issues.
* **Google Apps —** Approximately 9000 students have voluntarily converted to gmail. Workshops will be conducted in Spring 2012 for faculty, who will have access to the apps but will not have gmail accounts.
* **Teaching with Technology Showcase —**The October Teaching with Technology showcase was a great success. Broward will hold its first showcase on February 17, 2012.
* **VC Updates —** Tweaks to Nursing classrooms are under way. The move is toward online classes and self-recording classrooms rather than video classes.
* **Cyber Security Awareness Events —** Attendance at the October security awareness events was poor. The number of sessions will be reduced in future.
* **Network Upgrades—**CSI continues to upgrade facilities.

1. **Turnitin vs. SafeAssign Antiplagiarism Software**

Dr. Peggy Golden of the College of Business explained that the Business and Nursing Schools want Turnitin to replace SafeAssign as FAU’s antiplagiarism software tool. Turnitin, which was used previously, was much more successful at detecting plagiarism. The Colleges of Business and Engineering have reported high rates of cheating. SafeAssign is included in Blackboard free of charge. Turnitin costs roughly $50,000 annually. Dr. Munro will check on the status of the FSU study on the two products. Because no quorum was present, Mr. Ball suggested Committee members poll their respective departments to determine support for Turnitin and email the results to him to report to the Committee. It Turnitin is the choice, the Committee would then back a Tech Fee proposal to fund Turnitin. It is not an option for FAU to have both Turnitin and SafeAssign.

1. **New Business**

Members inquired about the possibility of applying online for guest parking decals that could then be emailed directly to those who require them. Mr. Basiratmand will check with the campus police about the feasibility of this procedure.

Mr. Fowlkes confirmed that there is not yet a formal policy in place for faculty who want to offer courses online.

1. **Meeting Adjournment**

The Committee agreed to next meet in January 2012.

There being no other business to bring before the Committee, the meeting adjourned at 3:45 p.m.

Respectfully submitted,

Christine Andreasen

Recording Secretary